

IKT PAC Meeting Minutes
Tuesday November 28, 2023
Start time: 7:05PM
Prepared by Ashley Mennear - Secretary

Attendees: Kara, Lu-Anne, Marla, Ashley, Jolene, Robin, Jenessa, Brenda, Kiren, Amy, Patricia, and Principal - Shelley

Welcome and Introductions: Kara

Acknowledgement: Lu-Anne

Motion to Approve Last Meeting Minutes: Jenessa **Second:** Robin **None opposed.**

Principal Report: Shelley

- **Celebrations** – Diwali and Remembrance Day – Thank you to parents who attended and helped.
- Waiting for the projector (gym) to arrive and be installed.
- **Food Drive** kicked off this week – almost ½ full on Day Two!
- **Christmas Concert** – Entry by cash donations to the Food Bank
- **Report Cards** are now called **Learning Updates**. They will use a new platform and look different than last year. There will be updates on this when they are sent home.
- **Spirit Wear** is coming soon.
- Many **Spirit Days** are coming soon.

Treasurer's Report: Amy

- See attached Treasurer's Report
- Gaming funds - \$4421.25 left in this account
- Waiting for some reimbursement forms for some events.

Fundraising

- Art Cards very successful. The extension was helpful. Still in processing. If we do this again next year, getting started earlier in the school year would be beneficial.
- Hot Lunch Dec 4 and Dec 18. Will need extra help on Dec 4 as Subway does not separate the orders.
- Gr 5 fundraising – similar interest to the Spring Fundraiser
- Committee meeting on November 15 at 9:30 am

Let's Celebrate!

- November 8th - Diwali- Went quite well. Students had a lot of fun. The food was delicious.
- December 16th – Irene Kelleher's Birthday!

Teacher Appreciation Update

- Next Event: Dec 13th Staff Lunch

New Business

- **Monthly PAC Newsletter**
PAC Pamphlet came out in November with a QR code for families to scan for the school calendar as well as instructions on how parents are able to engage with PAC.
- Volunteers needed – Everyone Welcome!
- Holiday store Dec. 15 - New and gently used items will be donated (Dec 4-12) and students can purchase for low cost on the 15th. See letter home this week.
- Kiwanis pancake breakfast which was proposed for the last day of school has been postponed to a future date.
- **SPRING FUN FAIR** planned for **May 31** (4-8PM)- need volunteers (Meeting Jan 9 at 9:30AM – bring all your ideas).
- **Reallocation of Gaming Funds** – some items previously allocated from gaming need to be moved to the general account (coming up later in the agenda) - this is due to an error in allocation totals exceeding account funds, as well as correcting which account certain items are coming from to ensure we are following the gaming guidelines.

Allocation of Funds

- **Motion to remove the allocation for \$30 per student (approx. 60 students, so \$1800) for the grade 5 camp from gaming:** (Account was over-allocated.) Jenessa **Second:** Jolene **All in Favour**
- **Motion to allocate \$921.25 from gaming** (what is remaining as unallocated in the account) **and \$878.75 from general for the Grade 5 Camp** (together totalling \$30/student): Jenessa **Second:** Robin **All in Favour**
- **Motion to remove the allocation for Spring Fair from Gaming:** (This was moved to come from gaming in error at the last meeting. Fundraiser support cannot come from gaming as per Gaming Guidelines). Jenessa **Second:** Jolene **All in Favour**
- **Motion to allocate \$2500 for the Spring Fair from the General Account:** Brenda **Second:** Amy **All in Favour**
- **Note:** PAC will fund \$61.59 towards Tea Lights for the Christmas Concert. The school needed to know before ordering and the amount was within the allotted limits, so the Exec team decided to support.

Next Meeting: January 16th, 2024 9:30AM

Motion to Adjourn: Patricia **Second:** Jenessa at 8:24PM